

FREE WORKSHOP GETTING A JOB AND KEEPING IT

WHO: MONTGOMERY COUNTY RESIDENTS AGES 15 +
WHEN: SATURDAY, MAY 17, 2014

WHERE: CRAWFORDSVILLE DISTRICT PUBLIC LIBRARY
CLASSROOM D, DOWNSTAIRS

TIME: 9:15 A.M. - 12:00 P.M.

LEARN:

- UP-TO-DATE **APPLICATION TIPS**
- **INTERVIEWING** TECHNIQUES
- HOW TO SHOWCASE **YOUR** TALENTS
- WORK PLACE **COMMUNICATION** SKILLS
- **SOCIAL MEDIA** IN THE WORKPLACE
- CUSTOMER **SERVICE**
- TIPS ON **STARTING YOUR OWN** BUSINESS

REGISTRATION

NAME: _____ AGE: _____

School or Town: _____

TELEPHONE #: _____

E-MAIL: _____

Register until day before
Stop by day of workshop – **Seating is limited**

This workshop is sponsored by the
Indiana Federation of Business & Professional Women – Crawfordsville



With the assistance of other local business leaders



Door Prizes

ONLY 65 SPACES –
RESERVE NOW!

Apply online at:

[http://www.infbpw-
crawfordsville.org/workshop/](http://www.infbpw-crawfordsville.org/workshop/)